If you are brand-new to Canvas, begin by working through the Canvas Basics guides and videos below. These resources will help you learn to navigate the Canvas spaces and essential tools, create assignments, and work with the Canvas gradebook area.

If you have previously taught online courses with Canvas, we suggest you begin with the Canvas Skills for Outcomes Assessment resources. These guides and videos focus on how to use Canvas Outcomes, the Learning Mastery Gradebook, and Canvas Rubrics to assess SLOs.

Basic Canvas Skills/Knowledge

Topic	Learning Resource(s)	Hours
Canvas Courses		1.0
Canvas overview	• Canvas overview (video)	
Canvas Dashboard (course listing)	• How do I use the Dashboard as an instructor? • How do I view all my Canvas courses?	
Publish a course (visible to students)	• How do I publish a course?	
Modules (course organization)	• Modules overview (video) • What are modules?	
Profile (personalization)	• Canvas user settings (video)	
Syllabus (display assignments, calendar)	• Syllabus overview (video)	
People (roster)	• People page overview (video)	
Communication with students	• Canvas Announcements (video) • What is the Inbox? • How do I use the Inbox?	
Canvas Assignments		0.5
Assignment types	• What assignment types can I create in a course?	
How to create an assignment	• Assignments overview (video) • How do I create an assignment? • All assignment guides	
Canvas Gradebooks		0.5
Gradebook view	• Gradebook overview (video) • How do I use the Gradebook? • All Gradebook guides	

Speedgrader (grade using rubric)	• Speedgrader overview (video) • How do I use a rubric to grade submissions in SpeedGrader?		
	Total Learning Hours		**2**

Notes:
- To see all Canvas basics guides, go to https://community.canvaslms.com/t5/Canvas-Basics-Guide/tkb-p/basics
- To see all Canvas video guides, go to https://vimeo.com/showcase/canvasvideos

Recommended Skills/Knowledge
- Item Banks/Question Banks
  - Old Quizzes: Question Bank > attach Outcomes to question bank >
  - New Quizzes: Item Bank > Attach Outcomes to particular questions
- Gradebook settings and views
- Modules
- Profile (set notifications for emails from students)
- Communication
- Settings/Navigation (hide links)

Canvas Skills/Knowledge for Outcomes (SLO) Assessment

Topic	Learning Resource	Hours
Learning Mastery Gradebook Basics		0.5
Turning on Learning Mastery Gradebook (if needed)	• How do I manage feature options at the course level?	
Using Learning Mastery Gradebook	• How do I use the Learning Mastery Gradebook to view outcome results in a course from the Gradebook? • How do I view outcomes or student results individually in the Learning Mastery Gradebook from the Gradebook? • How do I view the outcomes results report for an individual student in a course? • How do I view all aligned items and artifacts within an outcome?	

Export outcome report (by individual course)	• How do I use the Learning Mastery Gradebook to view outcome results in a course?	
Canvas Outcomes		0.25
Adding outcomes to a course	• How do I find an existing outcome to add to a course?	
Canvas Rubrics		1.0
Creating a rubric	• How do I manage rubrics in a course?	
Attaching a rubric to an assignment	• How do I add a rubric in a course? • How do I add a rubric to an assignment?	
Attach an outcome to an existing rubric (e.g., points or no points)	• How do I align an outcome with a rubric in a course?	