

Project Learn Minutes from Meeting 2/18/2016

DRAFT

Attending: Kris Abrahamson, Andrea Alexander, John Weser, Rebecca Perlroth, Wanda Burzycki, George Sellu, Eric Thompson, Li Collier

Review of Minutes from January meeting. No minutes were available from January meeting.

Academic Senate Report – Eric Thompson

- Eric reported to the Academic Senate two meetings ago. He emphasized the ongoing need to continue to assess courses and programs. ACCJC issues do not impact the need for SLO's to continue to be done. He also presented the comparison of the GE SLO/I SLO alignment document for discussion at the Senate. There were no questions.
- Eric also reported that he and George presented a PDA workshop on embedded assessment, SLO's and Sharepoint. 5 people attended and it was well received by participants.

SLO Coordinator Report - George and Rebecca

- George is continuing to meet with departments. He is reviewing the alerts as SLO's are submitted to Sharepoint. He is going to targeted departments and reaching out to join their meetings and support faculty in their SLO's.
- Rebecca is also reviewing the alerts through Sharepoint as SLO's are submitted. They seem to be about ½ CTE and ½ GE courses. She has also received several print outs for her to enter into Sharepoint. Ann Foster has asked her to facilitate a workshop for faculty about the faculty role in SLO's. There has been ongoing resistance from faculty to complete SLO's and Rebecca has also offered to Ann to meet with new faculty to discuss SLO's and bring in a new culture of SLO's with new faculty. Kris clarified that SLO's were added to evaluations for FT faculty in 2009.
- Wanda expressed concern over feedback being given in the curriculum committee regarding "too many SLO's". This represents SLO's as "extra work" instead of a part of the teaching practice of reflection. Wanda may co-chair the curriculum committee next year and hopes to align some of the issues regarding SLO's in curriculum development process.
- Kris shared the ACCJC report that is going forward. There were two recommendations related to SLO's. Recommendation 2: "The team recommended that the College expand and make comprehensive its assessment of student learning outcomes and use assessment results to make continuous and timely improvements in student learning." As a response we will review Elumen to see if it is a more flexible tool for sharing information about SLO's than Sharepoint is. Li also suggested including SLO tracking in reviewing potential integrated management systems as the college is reviewing options for a new information management system to replace SIS. The second was recommendation 4: "The team recommended that all faculty have as a component of their evaluation effectiveness in producing student learning outcomes". As a response to this, all faculty now have SLO in their evaluations. Adjunct faculty can also now be paid for completing SLO's if there are no FT faculty to assess for that course. SLO's are also listed in job descriptions for both FT and PT faculty.

- Rebecca noted faculty confusion on what to do with results after assessments are complete. Faculty do not always consider conversations about the SLO's between faculty as a possible way of sharing results. She has been reminding faculty of discussion as a possibility to share results. FT faculty can get flex credit for having dialogue about results. Rebecca will remind faculty of this in newsletter and Kris will follow up with staff development office to see if there is a standing approved flex number that faculty can use without submitting individual requests.

Communications for January/February

- The coordinators will continue to track the number of assessments completed and post this information to help encourage participation. There is no mechanism in Sharepoint to count this and they will have to manually count the SLO's as they are completed. George will follow up with Liko to determine if there is a more efficient way that progress can be tracked.
- Coordinators will send out emails up to once a month and Kris will send out an email 1-2 times per semester.
- Discussed the value of setting aside time for departments to meet and share their SLO results without taking time away from PDA. Other colleges have additional days set aside for this type of professional development. This led to discussion of compressed calendar and staff development. Petaluma is currently piloting a 14.5 week semester. Petaluma has the space to provide this but Santa Rosa currently does not have the same amount of space. Discussed the ramifications of converting to compressed calendar format.

Review of GE and Institutional SLO's

- Reviewed final page and made minor changes. Kris will update and send out for final review.
- Eric will put on Senate agenda for approval.

Meeting was adjourned.