

## **Project LEARN Steering Committee Minutes: Thursday, October 16, 2014**

**Attendance:** Kris Abrahamson, Dean, Liberal Arts; Andrea Alexander, Disability Resources; Micca Gray, Library; Rebecca Perlroth, SLO Assessment Co-Coordinator; Anne O'Donnell, SLO Assessment Co-Coordinator; Eric Thompson, Academic Senate liaison; Wanda Burzycki, Accreditation Co-Chair; KC Greaney, Director Institutional Research; John Weser, English; Susan Quinn, Director Student Health Services

1. Approval of Minutes – msc/approved
2. Report from Academic Senate Liaison: Eric Thompson  
SLO Assessment continues to be high priority for the senate. Reports of updates at all meetings
3. KC Greaney reported on iLO assessments and “Tableau”, a part of data analysis software. IPC is identifying at least one “core indicator” for each institutional goal. Goals at high levels might be broad, e.g., computational skills. “Tableau” is a part of the software that makes data visible. Gathered data is very specific – can see how specific groups responded to each question. College scored low on “maintaining personal health. Voter survey resulted in generation of signs encouraging voter registration. Bottom line with all surveys, data gathering – what changes help improve student learning?

Theoretically, Tableau could be used to make SLO assessment data more visible. Need data in EXCEL spreadsheets.

KC could demonstrate software at future meetings.

4. Report from SLO Coordinators: Anne and Rebecca  
**Rebecca:** is working with departments to get 6 year course SLO assessment plans into PRPP. Attended RP Group Conference in southern California re: Student Success. Very inspirational to hear what other colleges are doing to improve student outcomes and to experience the positive attitude towards SLOs and assessments. Discussion followed about whether SRJC is “ready to change”. Kris commented that she’s seen more change in the last three years compared to previous times, partly related to attitudes of new faculty hires.

**Anne:** college SLO assessment progress to date -1857 separate SP postings.  
67.4% of courses with one or more SLOs assessed. 37% of majors/certificates assessed. Individual emails are being sent to Department Chairs with their department’s course and major/certificate assessment progress to date. Major results: A&H, especially Music; SBS, especially ANTHRO, SOC (100%) and Psych doubled: from 2 to 4  
Making VERY slow progress re: assessments of Majors and Certificates

Website updating to Drupal; Kris reported that this had already been done for SLO assessment webpage; Corrinne has been working on this.

Sharepoint needs updating and/or we need to reconsider choosing a different system for recording assessments once Accreditation Site Visit is over in March.

Many difficulties persist with Sharepoint.

5. Communications for September/October:

Recommendation is to keep communication short, put action items at the top of the email with details below.

Content: remind faculty to complete SLO assessments as well as Major and Certificate assessments. Remind faculty of incentives.

Lots of conversation followed related to which message(s) would reach faculty and get us closer to goal of completing assessments. Wanda commented that there's a sense of loyalty among faculty who want the college to do well with accreditation.

Upcoming dates:

November 17: Wanda's report deadline

January 9: visiting team gets "hot links" to Sharepoint, PRPP's

Micca shared a simple approach from a site visit that she was on. SLO assessments were collected as WORD documents in binders that were stored in the VP's office.

Other suggestions for getting more assessments completed: offer drop in work sessions to get them done. Target specific departments.

6. 2014-15 Committee Goals:

Increase completion of SLO assessments for Courses, Majors and Certificates.

Update SLO website

Get reports of good assessments to Wanda for her November report

7. Adjourned 2:40

Respectfully submitted – A O'Donnell