



**Project LEARN Steering Committee
Minutes of October 15, 2009**

In attendance: Kris Abrahamson (co-chair), Carole Bennett, Wanda Burzycki, Nancy Chinn, Micca Gray, Kris Shear, Eric Thompson (co-chair)

Absent: Victor Cummings, KC Greaney, Cheryl Hanson, Dave Harris Kimberlee Messina, Ricardo Navarrette, Mary Kay Rudolph

1. Reports from SLO Coordinators:

Carole reported that she provided Kris with a print out of 50 courses she has helped faculty with since the beginning of this semester. In addition, she has done 10 PHARM courses and 2 BAD courses this week. This afternoon she is meeting with the PSYCH TECH faculty to help them with their courses. Wanda sent reminders regarding LAPS deadlines. We need to promote the information more on campus about the need to do it.

2a. Student Success Conference. Wanda and Nancy reported on a conference attended. Nancy said the process needs to be usable to be successful. Trac Dat was fairly popular at colleges. There is a big disparity of what colleges are doing. Many were reporting that meaningful change has been happening. Wanda said that many colleges are more “program” oriented for the SLOs. It would be nice if we can get the program level better mapped with courses.

2b. Academic Senate Liaison Report. Eric presented a handout that was distributed at the Academic Senate. The feedback on e-Lumen was polarized; i.e., senators were either horrified or enthusiastic as to the power of the program. Those who were horrified were concerned that SLOs might eventually be used to evaluate faculty even though David Shupe assured the Senate several times that the system did not allow for that possibility.

3. Reports from the Task Committees: Micca relayed that KC reported over 700 courses are mapped to our institutional SLOs. Also, there are stats coming back from PRPP. Wanda said that C-Learn feedback should be contained to evaluation. Nancy reported that Pro-Learn has quite a few coming through. Kris Shear stated that work is mostly up to date with student services.

4a. Communication strategy for October/November: Wanda has sent out great emails! We discussed ways for Project Learn to be more visible. Kris will write a formal

request to President Agrella along with a CC to Susan Bagby-Mathews in PR. We need a “heavier hand” with deadlines from administration. We also want more visibility on the main SRJC web page.

4b. PDA ideas were discussed. Eric thought we should have a plenary session, perhaps a “drama.” Wanda thought after the main session, we could have workshops with trainings on course and program levels. After lunch, everyone can have time to work in groups on their own SLOs.

5. Defining “regular cycle of assessment.” This item will be placed on the next agenda.

6. Tracking system E-Lumen: Kris reported the first year is \$45,000 plus an annual fee. It is allowable use CTEA funds for E-Lumen type programs as well as BSI funds (allows tracking of developmental students). We agreed this would be an agenda item at our next meeting with the expectation of a vote from the Committee.

Minutes submitted by Carole Bennett