



**Project LEARN Steering Committee  
Thursday, Feb 19, 2009  
Doyle 4401**

**\*\*\* Report from Eric Thompson:**

Eric reported to the Academic Senate as to the status of certificate and major SLOs. He felt the PDA attendance (Feb 12) at SLO workshops seemed low compared to other workshops. He noted that the LAP work is finally turning the attention to assessments. Discussion followed that we could do the PDA workshops next time in Petaluma, use the same format as Feb12, and request advance sign-up. We also could do fewer workshops to maximize attendance.

**\*\*\*Reports from SLO Coordinators: Wanda, Craig, and Carole**

Wanda reported that her LAPS workshop at PDA Day was well attended. People have accepted that they are supposed to do a LAP. We could offer another FLEX credit workshop, perhaps on a Friday, on "Get it done --LAPs."

Craig reported that he met with Steve Cohen's group regarding LAPS. His experience is that most people are too ambitious and want to make an assessment something seriously big; he is encouraging them to divide bigger topic into four years in order to do one each year. Often the LAPS are overlapping in the annual cycle.

Carole reported that she is continuing with the course SLOs and has caused a bottleneck in the Maggini cluster review. She sent an email out to all department chairs asking for suggestions of faculty needing assistance on SLOs. Several have surfaced as a result.

**\*\*\*Reports from Task Committees: c-LEARN, pro-LEARN, i-LEARN, and Student Services**

c-LEARN -- Wanda -- The list of departments has grown from 23 to a few more. One course LAP or program LAP is requested from each department. The same form is used for both a course LAP and a program LAP.

Pro-LEARN -- Kimberlee -- The committee came up with lots of questions, which may reflect areas of miscommunications. Something needing clarification is that pro-LEARN is the place to review all program SLOs. All 250 certificates need program outcomes, regardless of size.

i-LEARN -- KC -- Outcomes were reported to various committees. One group she identified may want to "sponsor" the assessment of the international and global awareness institutional outcome. Perhaps one institutional outcome could be assessed each year.

**\*\*\*Reports on PDA trainings**

Done in above reports by Wanda and Eric.

**\*\*\*Upcoming Accreditation visit - Are we ready?**

1. Accreditation Team [team] will want to meet with faculty, not administrators.
2. Several colleges have received warnings about SLOs, etc.
3. Paul Burks in the Library is sorting things for presentation of evidence.
4. The Team will be housed in the beautiful library building, which will be a nice gesture.
5. Victor's office has the binder with all the LAPs ready for the Team visit; Ricardo has a similar binder in Student Services for all their Laps.
6. PRPP has some confusion with the data presentation; some is in Conversion, and other is in Word; some is fragmented. Hopefully, the Team will see beyond the computer challenge.
7. The Team may want to talk to SLO coordinators, so please be available! Be prepared to give them evidence!

**\*\*\*Communication strategies for February/March**

Kris will send one good reminder using DL.ALL just the week prior to the Team's visit as a way to refresh everyone's mind about SLO and the progress being made. All the stats will be updated.

**\*\*\*Other**

1. Check out Project Learn web site. It is now current, although not splashy. Alicia is doing all the updates and changes.
2. If SLOs are in the course outline, we are bound to teach to them; we
3. Should put SLOs in the syllabus.
4. Academic Senate approved SRJC faculty to have as part of the formal evaluation a faculty self-assessment to reflect on SLOs.
5. Possible question for agenda item next time: How can RE-assessment be a part of the count of the annual "new" assessments each year? Are we rewarding only a continuous flow of new ones? How will we reward or encourage people to go back and revisit/reflect on a former SLO?

Respectfully submitted,

Carole Bennett

Minutes secretary for Thursday, February 19, 2009