

## **COMMITTEE: PROJECT LEARN STEERING COMMITTEE**

### **COMMITTEE FUNCTION:**

1. Provide a guiding vision and direction for institutionalizing student learning outcomes identification and assessment in the District at the course, program (certificate/major), student services and institutional levels.
2. Develop and recommend an annual strategic plan for the student learning outcomes initiative to assure compliance with ACCJC accreditation standards.
3. Develop and coordinate a communication strategy for Project LEARN.
4. In consultation with Staff Development, propose and coordinate an annual schedule of training activities, including chair trainings, PDA presentations, and flex activities.
5. Propose an annual resource request to support student learning outcomes activities.
6. Promote cross-component dialogue between Academic Affairs and Student Services about student learning outcomes identification and assessment.
7. Coordinate District-level assessment of institutional outcomes, forming task groups as needed.

**MEETING SCHEDULE:** 3rd Thursday each month, 1:00-3:00pm

**COMMITTEE CHAIR:** Faculty member, elected by membership (also serves as Academic Senate liaison)  
Administrator, appointed by Superintendent/President

### **COMMITTEE STRUCTURE:**

6 Administrators

6 Faculty\*

1 Student

\*Appointed or confirmed by the Academic Senate

**MEMBERSHIP TOTAL: 13**

\*Permanent Member by Position:

Academic Senate President or Designee

SLO Coordinator(s)

Faculty Co-Chair of the Curriculum Review Committee

Vice President, Academic Affairs or designee

Vice President, Student Services or designee

Dean of Liberal Arts and Sciences

Director of Institutional Research